



# DELHI PUBLIC SCHOOL, Gaya, Bihar

## Application for Change in Transport Facility :

Withdrawal of Transportation Facility

Change of Bus Route / Stop

### Students Particulars :

1. Name : .....
2. Class : ..... Section : ..... Admission No. : .....
3. Mother's Name : .....
4. Father's Name : .....
5. Contact No. : .....

### Application Details :

#### For Change of Bus Stop and / or Bus Route

My ward is using School Transport Facility Bus No. .... Bus Stop ..... Kindly change the same to Bus No. .... Bus Stop ..... with effect from .....

Reason : .....

#### For Withdrawal of Transport Facility

My ward is using School Transport Facility Bus No. .... Bus Stop ..... Please cancel the transport facility with effect from ..... The transportation fee has been paid till the month of .....

Reason : .....

Signature of the Parent .....

#### For Office Use only

As per the request of the parent the changes as requested for have been recorded in all relevant documents / files / school records.

#### Authorised Signatory

Received by Admin Off. on ..... and changes recorded in Student's file.

Signature with Date

Class Teacher intimated of the change on ..... by .....

Signature with Date

Transport I/C intimated of the change on ..... by .....

Signature with Date